

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Clare Jones on 033 022 22526
Email: clare.jones@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



16 June 2023

Governance Committee

A meeting of the Committee will be held at **2.15 pm** on **Monday, 26 June 2023** at **County Hall, Chichester PO19 1RQ**.

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Agenda

1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 3 - 6)

The Committee is asked to agree the minutes of the meeting held on 10 May 2023 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. **Pension Advisory Board: Business Plan 2023/24** (Pages 7 - 18)

Report by the Director of Finance and Support Services.

The Committee is asked to consider the Pension Advisory Board draft Business Plan and budget for 2023/24.

5. **Severance Payments Procedures** (Pages 19 - 24)

Report by Director of Law and Assurance.

The report sets out new Government guidance about severance payments to staff on the termination of contract. The Committee is asked to approve an approach to ensure that the Council follows the new guidance.

6. **Report of the Member Development Group** (Pages 25 - 34)

Report by the Director of Law and Assurance.

The Member Development Group (MDG) is an advisory body to the Governance Committee on all aspects of county councillors' roles and the training and development they need to undertake their work on the County Council. This report provides a review of the member development programme for 2022/23 and updates on the 2023/24 programme and on MDG's own work programme.

7. **Appointments to Committees, Panels and Outside Bodies** (Pages 35 - 36)

Report by the Director of Law and Assurance.

In accordance with the provisions of the Local Government and Housing Act 1989, the Committee is asked to appoint members to serve on a number of committees, panels and outside bodies in line with the expressed wishes of the political groups.

8. **Report of Member Attendance April 2022 to March 2023** (Pages 37 - 40)

As part of its terms of reference the Governance Committee is required to monitor attendance of members at meetings of the County Council and its committees annually. The Committee is asked to note members' attendance for the period April 2022 to March 2023.

9. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on 11 September 2023 at County Hall, Chichester. Planned agenda items include:

- Review of the Executive/Scrutiny Protocol
- Changes to the terms of reference of the Regulation, Audit and Accounts Committee
- Updates to Financial Regulations

To all members of the Governance Committee